

The Verona Board of Education of the Township of Verona, in the County of Essex, New Jersey, convened in regular session on February 26, 2019 in the Verona High School Media Center at 5:45 p.m. The meeting was called to order by Ms. Cheryl Nardino. A statement was made that the meeting had been properly advertised in the designated newspapers and the agendas were posted at the appropriate locations.

The following members of the Board were present: Mrs. Lisa Freschi, President, Mr. Glenn Elliott, Vice-President, Mr. Timothy Alworth, Mr. James Day, and Mrs. Pamela Priscoe. Also present were Dr. Rui Dionisio, Superintendent and Ms. Cheryl Nardino, Business Administrator/Board Secretary.

Approximately fourteen citizens were present. One member of the press was present.

Public Comment on Agenda Items- None

- ❖ Forest Avenue Multicultural Art, Jeff Monacelli, Principal, Lisa Varuolo, Art Teacher and Forest Avenue Students
- ❖ Liz Shick, CPA, Lerch, Vinci & Higgins- 2017-2018 Audit Presentation

Superintendent's Report

- District is revising our curriculum for QSAC
- Math training for our middle school math teachers took place in February
- HBW: Next OWL (Open-Mindedness, Respect, and Integrity) day was on February 14, 2019
- VHS: February 14, 2019, Celebration Assembly
- Ms. Zambrano took a group of girls to Rutgers University for the Future City project and they won for "Most Organized City"
- A district staff development day was held on Thursday, February 14 – entitled the Nurtured Heart Approach
- We had two Group 1 state champions. Kate Ashley (800 M) and Isaac Skrivanic (shot put). Kate also won the section in the 400 and 800 while Owen Fogarty won the section in pole vault
- VHS had 6 wrestlers advance to the region tournament and Nick Riggio finished 2nd in the district and is headed to Atlantic City for the State wrestling tournament
- Boys basketball lost to Rutherford and girls hoops lost to Fort Lee in the State tournament yesterday but they had a great season
- Jarrod Keating was named league MVP in hockey and eclipsed the 100 point mark in his career
- Fay Lonsinger is being recommended as the girls lacrosse head coach and Barbara Erickson will take the JV role

Business Administrator Report

- ACES
 - Educational services Commission of NJ
 - Electric with Constellation thru May 2020- 2 year contract
 - Gas with East Coast Gas thru Dec 2019- 2 year contract
 - \$30K higher than last year at the end of Jan. Electric the same. Budget for both \$395k
- 19-20 Budget Update

Committees

Education/Special Education

- Homework Free weekend
- Katie Fagan – “What Made Maddy Run”
- ESL testing
- C.H.I.L.D.
- Personnel
- Professional Development
- Mediation
- Home Instruction
- Rutgers analysis
- Meeting with CG
- Policy review

Athletics

- Wrestling fund raiser
- Coaching personnel

Building and Grounds

- Referendum facility report
- Fitness room de-humidifier purchases
- Getting quotes to build a temporary wall at HBW boys locker room until the referendum
- Fire alarm at VHS passed inspected

Community Resources

- Negotiated field hockey coaching stipend
- Park Place parking lot to be maintained by town
- Future Ready Schools certification is being worked on
- Change bell schedule at HBW
- Green Team update

Finance

- Audit
- Monthly financial update at 2nd meeting of the month
- Field Hockey costs
- School Development Authority reimbursement
- Interviewing professionals for the 19-20 school year
- Free lunch for students

Discussion Items

- Mrs. Priscoe reported on the new board member training she attended

RESOLUTIONS

The following resolutions have been recommended by the Superintendent to the Board of Education:

RESOLVED that the Board approve **Resolutions #1-25**

Moved by: Mr. Day

Seconded by: Mr. Elliott

Ayes: 5

Nays: 0

#1 RESOLVED that the Board approve the minutes of the following meetings:

Confidential & Regular Public Meetings

January 29, 2019

PERSONNEL

#2 RESOLVED that the Board approve the following personnel recommendations pending the completion of pre-employment requirements for the 2018-2019 school year:

2.1 New Hires

Name	Location	Position	Salary	Committee	Term of Employment on or about
Adam Friedberg	District	Sub Teacher	\$90 per diem	Education	SY 18-19
Lisa Mascera	District	Sub Teacher	\$90 per diem	Education	SY 18-19
Louella Selby	District	Sub Teacher	\$90 per diem	Education	SY 18-19
Elaine Offerjost	District	Sub Teacher	\$90 per diem	Education	SY 18-19
Felisha Camacho	District	Sub Teacher	\$90/per diem	Education	SY 18-19
Louella Selby	FNB	Paraprofessional	\$14.60/hr.	Education	SY 18-19
Elaine Offerjost	FNB	Paraprofessional	\$14.60/hr	Education	SY 18-19
Jeff Allyn	District	Residency Officer	\$47.50/hr.	Education	SY 18-19

2.2 Resignation

Name	Location	Position	Reason	Effective on or about
Lisa Mascera	FNB	Paraprofessional	Resignation	Feb. 1, 2019

Elena Ripa	FNB	Paraprofessional	Resignation	Feb. 28, 2019
Sherilyn Ferrari	VHS	Head Girls Volleyball Coach	Resignation	Feb. 26, 2019

2.3 Movement on Guide

NAME	CURRENT LEVEL/STEP	SALARY	NEW LEVEL/STEP	SALARY
Daniel Corrado	MA/Step 10	\$65,005	MA+30/Step 10	\$69,646
Nancy Hiscano	BA/Step 15	\$76,882	MA/Step 15	\$83,620
Maria Mayo	MA/Step 12	\$70,450	MA+30/Step 12	\$75,201

2.4 Leave of Absence

Name	Reason	Begin Date	Estimated Return Date on or about
#100844	Medical Leave of Absence	Feb. 21, 2019	Mar. 7, 2019
#103301	Extension of Medical Leave of Absence	Mar. 13, 2019	Sept. 1, 2019

2.5 Marriage

Name	Location	Position	Reason	Dates	Notes
#100920	HBW	Teacher	Marriage	May 23,24,28, 2019	3 days with pay with the cost of a substitute to be deducted

2.6 Without Pay

Name	Date/s	Reason
#105195	Feb. 21, 2019	half day

EDUCATION

#3 RESOLVED that the Board approve the Superintendent's presentation of HIB report as follows:

HIB Case
VHS 196419
VHS 196745
VHS 196429

#4 RESOLVED that the Board approve the attached District Statistical Report for the month of January 2019.

#5 RESOLVED that the Board approve the following:

5.1 Student Observer

Name	School	School/Teacher/ Grade	Duration	Notes
Theodore Stammer	Rutgers University	VHS/Ramos/Harris/ Science	4 hrs./ Feb. 4, - 15, 2019	Clinical Experience
Faith D'Angelis	Caldwell University	FNB/Orsini,Sivolella, Chierici/Kdg./1st/3rd	12 hrs./Feb. 27- Apr. 30, 2019	Student Observer
Lisa Mascera	Caldwell University	VHS/Tamburro/Soci al Studies	60 hrs./Feb. 27- May 15, 2019	Student Observer

5.2 Approval to Conduct Research

Name	Location	Research	University
Josh Cogdill	VHS	Evaluating the Efficacy of Cognitive and Non-Cognitive Predictors of AP Exam Results for Students in an New Jersey High School	Saint Peter's University
Charlie Miller	District	Considering the Whole Child in Mathematics: Blending Cognitive and Non-Cognitive Indicators to Guide Placement in Middle School Mathematics	Saint Peter's University

Frank Mauriello	District	Creating Effective Paraprofessional Support And The Importance Of Comprehensive Paraprofessional Training Programs	Saint Peter's University
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5.3 Home Instruction

Name
Brian Samples
Tamara Gesario

5.4 Mentor

Novice Teacher	Location	Mentor	Stipend	Notes
Diane Bartell	Forest	Suzanne Livelli	\$470.59	20 weeks

5.5 Attendance at Conference

Name	School	Event/Location	Date	Cost
Brooke Raskin	District	Handle with Care Training Certification/Clementon, NJ	Mar. 11-13, 2019	Registration \$1,250.00 Hotel \$299.88 Mileage \$58.90 Meals \$165.00
Dan Halpern	HBW	NAFME Eastern Division Conference	Apr. 4-5, 2019	Registration \$185.00 Mileage \$225.68

5.6 Professional Development Presenters

Presenter	School	Date	Hrs./Stipend	Total
Julia Albretsen	FNB	Feb. 14, 2019	2 hrs./\$60/hr.	\$120.00
Megan Pellegrino	FNB	Feb. 14, 2019	2 hrs./\$60/hr.	\$120.00

#6 RESOLVED that the Board approve the first reading of the following policies and regulations:

- P 2422 Health and Physical Education (M) (Revised)
- P 2431.3 Practice and Pre-Season Heat-Acclimation for School-Sponsored

- Athletics and Extra-Curricular Activities (Revised)
- P 2610 Educational Program Evaluation (M) (Revised)
- P 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)
- P&R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P 5330.04 Administering an Opioid Antidote (M) (Revised)
- R 5330.04 Administering an Opioid Antidote (M) (New)
- P 5337 Service Animals (Revised)
- P 5756 Transgender Students (M) (Revised)
- P&R 7440 School District Security (M) (Revised)

Policy and Regulation Guide Updates - Replacing “Electronic Violence and Vandalism Reporting System (EVVRS)” with “Student Safety Data System (SSDS)”

- P 2415.06 Unsafe School Choice Option (M) (Revised)
- R 2460.8 Special Education – Free and Appropriate Public Education (M) (Revised)
- R 5530 Substance Abuse (M) (Revised)
- P&R 5600 Student Discipline/Code of Conduct (M) (Revised)
- P&R 5611 Removal of Students for Firearms Offenses (M) (Revised)
- P&R 5612 Assaults on District Board of Education Members or Employees (M) (Revised)
- P&R 5613 Removal of Students for Assaults with Weapons Offenses (M) (Revised)

- P&R 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)

SPECIAL EDUCATION

#7 RESOLVED that the Board approve the following;

7.1 Student Home Instruction

Student #	School	Grade	Hrs./Week/Duration	Beginning on or about
#230601	HBW	8	5 hrs./week/2 weeks	Jan. 29, 2019
#282828	FOR	3	5 hrs. each 10 days of absence	Jan. 13, 2019

#8 RESOLVED that the Board approve to waive the district from participation in the 2019 – 2020 Special Education Medicaid Initiative (SEMI) due to the district’s estimated low eligibility rate.

#9 RESOLVED that the Board approve to contract with Saint Clare’s Behavioral Health to provide crisis intervention and back to school assessments for the district for the 2018 – 2019 school year.

#10 RESOLVED that the Board approve to increase the contract amount with Phyllis Schoenfeld, dba PKS Educational Consultant, as a LDT-C medical leave replacement for the 2018 – 2019 school year by \$15,000.00 as the medical leave has been extended for the remainder of the school year.

BUILDING AND GROUNDS

#11 RESOLVED that the Board approve use of the HBW parking lot at the end of Park Place to be used and maintained by the Verona Township for community use whereas the Township will cover all costs with improving the space.

ATHLETICS/CO-CURRICULAR

#12 RESOLVED that the Board approve the following:

12.1 Stipends

Advisor	Club Name	Location	Stipend	Term of Employment
Luisa Hirsch	Conflict Resolution Facilitator	FNB	\$375.00	SY 18-19
Louis Waibel	Conflict Resolution Facilitator	FNB	\$375.00	SY 18-19
Tatiana LaStella	Conflict Resolution Facilitator	Forest	\$750.00	SY 18-19
Corisa Walker	Conflict Resolution Facilitator	Brookdale	\$750.00	SY 18-19

12.2 Coach/Band

Name	Location	Position	Stipend	Term of Employment
Andrew Digrius	VHS	Brass Instructor	\$2,000	SY 18-19
Brenda Lizarraga	VHS	Marching Instructor	\$2,000	SY 18-19
Victoria Limongelli	VHS	Percussion Instructor	\$2,000	SY 18-19
Ryan Brown	VHS	Head Girls Volleyball	\$6,181	SY 18-19
Nicole Shanley	VHS	Spring Head Strength & Conditioning	\$3,333	SY 18-19
Kevin Batty	VHS	Spring Assistant Weight Room	\$1,849	SY 18-19
Max Vasile	VHS	Volunteer Assistant Baseball	NA	SY 18-19

Ed Puchalski	VHS	Volunteer Assistant Baseball	NA	SY 18-19
Sherilyn Ferrari	VHS	Volunteer Girls Volleyball	NA	SY 19-20

12.3 Field Trip

Name of Chaperones	School	Club/Destination	Date of Field Trip
Brian Michalowski	HBW	Music/Frozen, St. James Theatre, New York, NY	May 22, 2019
Melissa Hanulak/ Danielle Kelly	HBW	Kind Club/Alaris Health, Cedar Grove, NJ	Apr. 2 and Apr.10, 2019

FINANCE

#13 RESOLVED that there are certain individual projects of the 2014 referendum that have excess bond proceeds and;

Whereas, there are certain individual projects of the 2014 referendum that were over-expended due to change orders and;

NOW THEREFORE BE IT RESOLVED, that the Verona Board of Education approve the following transfers of bond proceeds to eliminate project cost overruns:

From:

VHS Lighting and Generator	\$891,952
Forest Ave. Masonry	61,110
H. B. Whitehorne Masonry	95,333
Laning Technology	<u>10,417</u>
	\$1,058,812

To:

VHS Music room	\$206,505
VHS Mechanical upgrade	69,181
Brookdale Masonry	78,307
F. N. Brown Fire Alarm	506
VHS and HBW Kitchens, and vestibules all schools	<u>704,313</u>
	\$1,058,812

- #14 RESOLVED** that the Board accept the 2017-2018 CAFRA Report ending June 30, 2018 as prepared by Lerch, Vinci & Higgins, CPA's.
- #15 RESOLVED** that the Board approve the Corrective Action Plan for the audit year ending June 30, 2018 as attached.
- #16 RESOLVED** that the Board approve the enclosed checklist in the following amount:

<u>Amount</u>	<u>Description</u>	<u>Check Register Date</u>
\$40,390.91	Cafeteria Checks	February 26, 2019
\$1,126,450.65	Vendor Checks	February 22, 2019

- #17 RESOLVED** that the Board approve the attached list of individual transfers of line items in the 2018-2019 budget for:

January, 2019

- #18 RESOLVED** that the Report of the Secretary for the period(s) as follows be approved:

January, 2019

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:20-2.13(e), that as of January 31, 2019 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund, has been over-expended in violation of N.J.A.C 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- #19 RESOLVED** that the Board approve the Report of the Treasurer of School Monies for the following month:

January, 2019

- #20 RESOLVED** that the Board approve the advertisement and Request for Proposals (RFP) for the auditor, school physician, attorney and health broker professional services.

- #21 RESOLVED** that the Board accept a donation from the Laning Avenue SCA in the amount of \$26,221.14 to purchase a new playground set.

#22 RESOLVED that the Board accept a donation from the New Jersey State Bar Foundation in the amount of \$400.00 for the F. N. Brown Peer Mediation Program.

EDUCATION

#23 RESOLVED that the Board approve the following personnel recommendations:

Student ID No.	School	Grade	Notes	Begin Date/End Date
#212967	VHS	10	Tuition waived - international exchange student	anticipated start date Mar. 4, 2019 to Jun. 20, 2019

EDUCATION

#24 RESOLVED that the Board approve the following:

Name	School	School/Teacher/Grade	Duration	Assignment
Jamie Celusak	Essex County College	LAN/Martorano/Spec. Svcs.	Mar. 8, 2019	Student Observer

ATHLETICS

#25 RESOLVED that the Board approve the following:

Name	Location	Position	Stipend	Term of Employment
Barbara Erickson	VHS	JV Girls Lacrosse	\$6,587	SY 18-19

PUBLIC COMMENT

- None

RESOLUTION TO ADJOURN

#26 RESOLVED that the Board meet in private session, from which the public shall be excluded, to discuss the topics of negotiations and personnel or potential litigation which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meeting Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon

Ayes: 5

Nays: 0

The meeting adjourned at 7:45 p.m.

Respectfully submitted,

**Cheryl A. Nardino
Board Secretary**